

POSITION DESCRIPTION

CONFLUENCE AMERICORPS PROGRAM

The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life changing service opportunities that engage Members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities, alongside a 20 Member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION

Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our Members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, is a predominantly white space, and in an effort to decolonize dominant structures of oppression, we encourage people of color to apply.

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE

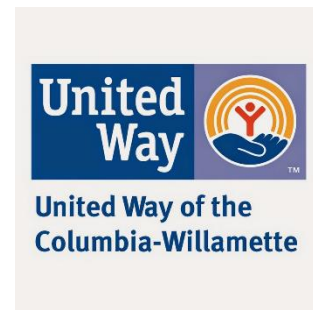
September 8, 2021 – July 29, 2022 (11 months – 1700 hours)

POSITION TITLE

Resilience Coordinator

PROJECT PARTNER

United Way of the Columbia-Willamette (UWCW)
<https://www.unitedway-pdx.org/>



POSITION SUMMARY

This position is in partnership with the Confluence Environmental Center, AmeriCorps Program, and United Way of the Columbia-Willamette (UWCW). We are looking for an individual who is enthusiastic about centering community of color voices in disaster resilience planning and strengthening UWCW's relationships with community-based organizations (CBOs) activated by the 2020 Oregon wildfires. The ideal candidate will be inspired by and fully committed to UWCW's vision and mission and will represent the organization in a professional manner among CBOs, corporate partners, and community residents.

The role of United Way's Resilience Coordinator will be to provide logistical, communications, research, and reporting support to UWCW's natural disaster resilience work. Specifically, the Member will support the UWCW Disaster Resilience manager with program coordination and technical assistance, as needed (40%). The Member will also support the Disaster Resilience Learning Collaborative pilot, UWCW's long-term recovery group, and long-term strategic planning (30%). Other tasks will include leading UWCW event volunteering coordination and affinity group volunteerism for UWCW's HandsOn

Greater Portland team (10%).The Member will also participate in Confluence led leadership development activities which include: Leadership Development Training Series, completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities (20%).

ESSENTIAL FUNCTIONS (to include, but not limited to):

DISASTER PROGRAM COORDINATION (70%)

- Collaborate with team to implement innovative programming that seeks to solve problems at the intersection of racial justice, mental & emotional wellness, and disaster recovery and relief.
- Research other programs and initiatives similar to United Ways Disaster Resilience Learning Collaborative (statewide/national) and initiate relationship with other Hands On affiliate volunteer programs involved with disaster work.
- Serve as a UWCW representative at the Long-Term Recovery Group in Clackamas County, strengthening leadership and facilitation skills.
- Assist UWCW Program Manager in kickstarting the Disaster and Resilience Learning Collaborative, a new pilot program intended to hold space for community of color community-based organization's (CBOs) affected by the Oregon 2020 wildfires.
- Partner with Oregon Health Authority (OHA) research student to develop a UWCW report for project funders and UWCW board members.
- Attend UWCW monthly staff meetings and trainings.
- Develop a professional development plan, leveraging UWCW resources to advance Member goals.
- Complete and submit all necessary paperwork and reports in a timely manner; abide by program policies; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.

VOLUNTEER COORDINATION (10%)

- Support for HandsOn volunteer team with affinity groups, BIPOC land leadership, and MLK weekend of service, if capacity allows.
- Develop/Lead HandsOn affinity group volunteer experience when capacity allows (spring/summer 2022).
- Assist HOP team in BIPOC land leadership event assessment + attendee surveys + report.
- Attend HandsOn DEI team conversations.

POSITION REQUIREMENTS

- Experience serving with diverse populations including building relationships with immigrant or refugee populations, seniors, people of color, people with disabilities, or those with limited economic resources.
- Interest in data, research, and evaluation.
- Demonstrates independence, motivation and resourcefulness.
- Experience with intercultural communication.
- Able to take the lead on development of individual learning goals, project goals, measurable outcomes, timelines and reporting.
- A commitment to the goals of UWCW advancement of racial equity in our region.
- Communicate and interact in a positive, professional manner with various populations, such as project partner(s), staff, stakeholders, volunteers, youth and the general public.
- Interest in networking with community of color CBOs to better understand and support our organization in centering the voices of communities of color within the natural disaster landscape.
- Interest in gaining largescale volunteer management experience through the Hands On Greater Portland program, a sister program to the UWCW's Disaster Resilience program.
- Effective, respectful communication in-person and via Zoom, email, phone, presentations, and written reports
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Ability to serve as part of a diverse team.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to

receiving award able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

PREFERRED QUALIFICATIONS

- Ability to speak Spanish (or another language).
- Background in cultural competency or lived experience.
- Self-motivated and excited at the prospect of reimagining the disaster recovery and relief landscape.
- Familiarity with the challenges faced of low-income communities and/or communities of color.
- Any combination of experience and education equivalent to 2-4 years.

MEMBER BENEFITS INCLUDE

- \$15,100 living allowance paid over the 11-month term of service (approx. \$1,372 monthly, before taxes)
- \$6,345 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
- \$125 Training Fund
- Professional Leadership Certificate, Trainings and Networking opportunities
- May be eligible for Supplemental Nutrition Assistance Program (SNAP)

PROJECT LOCATION & TRANSPORTATION INFORMATION

- 619 SW 11th Avenue, Portland, Oregon 97205
- Accessible by public transportation (buses, Max lines)
- Telecommuting expected throughout 2021, support provided to assist in at-home service

HOW TO APPLY

STEP 1: Apply to Confluence:

- Complete [AmeriCorps Application](#)

STEP 2: Apply to Project Supervisor: *(Conducts first round interviews and recommends top candidates to Confluence)*

Email the following items to Cristy Munoz at cristym@unitedway-pdx.org or call 708-466-5134:

- **Résumé**
- **Cover letter (1 page)**
- **Contact information for three references (name, title, relationship, email & phone)**

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?

Ashlie Tainer | Operations Coordinator | 503-349-0935 | atainer@confluencecenter.org