

**LatinoNetwork**

We need your help!

...and will compensate you for your time.

Successful Families 2020 is a joint effort by the nonprofits IRCO, Latino Network, Metropolitan Family Service, NAYA Family Center and SEI focused on working to improve academic outcomes for students of color by honoring and infusing cultural identity and practices in programs.

Successful Families 2020 is partnering with **H.B. Lee Middle School**, **Reynolds Middle School** and **Reynolds High School** to foster a positive school environment and ensure students of color graduate from high school prepared for college and career.

United Way of the Columbia-Willamette and Portland State University are working with these nonprofits and these schools to learn more about how their programs help students in and out of school. To learn more about students and parents/guardians' experience with these programs, we need your approval and help.

During this school year (2017-2018), we may contact students and their parents/guardians in programs at H.B. Lee, RMS and RHS who benefit from Successful Families 2020 partner programs.

We may contact students and parents to participate in surveys, focus groups or other types of interviews to learn more about experiences in the programs and at these schools. Participation is voluntary. If you would like to help us, please sign the consent form in this packet.

Translation and interpretation services will be available upon request.

THANK YOU FOR YOUR TIME!

Consent Overview

The following pages describe the consent that parents, guardians and students are giving. If you agree, sign the last page of the Consent Form.

When both student and parent/guardian signs this form, you:

- ☐ Give us permission to contact you during the 2017-18 and possibly the 2018-19 school year**
- ☐ Let us know that you may be willing to participate in research by answering questions about student and family's experience in and out of school**
- ☐ Let us look at and use your student records like attendance, grades, credits, discipline and graduation**
- ☐ Give us permission to use program/service records
Successful Families 2020 partners may have about you (student and/or family) to help us better understand your experiences**
- ☐ Understand that no individual's (student or parent) answers will be shared publicly and they will not be shared with teachers, school staff, other parents and staff from the nonprofits**
- ☐ Understand that participating in this study and answering questions is voluntary, and you can stop at any time**

Consent Form

General Informed Consent, including release of student records for this study:

Blueprint for Academic Success for Students of Color: Determining Effective Policies and Practices in Public Schools

Parents and their students are invited to participate in a research study led by Ann Curry-Stevens from the Portland State University School of Social Work. This study is about students and families who are part of educational and cultural support programs (like those offered by Immigrant and Refugee Community Organization, Latino Network, Metropolitan Family Service, Native American Youth and Family Center and Self-Enhancement, Inc.) and finding out how these programs are helpful for students inside and outside of school.

Parents/guardians and their student have been invited to participate because the student is enrolled in one of these programs.

If the parent decides to participate in this research study, we may ask him/her to complete surveys or participate in focus groups. These surveys will ask questions about the family, income, race/ethnicity, and living situation, as well as questions about parents and students experience the school and the classroom. Each survey may take 30-45 minutes to complete. The parent/guardian will receive compensation for each time they do a survey.

If parents decide to allow their youth to participate, we may ask the youth to complete surveys or participate in focus groups during 2017-2018 academic year. We may follow-up with students after the 2017-2018 school year for a final survey. These surveys will ask the student to share their thoughts and experiences about their school, teachers, community, cultural and racial identity, and education overall. Each survey may take 30-45 minutes to complete, but students will receive compensation each time they finish a survey.

We also would like permission to look at the youth's academic records, which may include their student ID#, grade level, attendance record, course grades and grade point average, economic status, standardized/achievement test scores, discipline record and graduation. We are gathering a lot of information because we have been asked by the organizations to figure out what works and what doesn't work to help students do well at school.

We would look at student records during this school year (2017-2018), the next two school years (2018-2019 and 2019-2020), and at expected high school graduation year. Attendance and discipline reports will be shared with program staff working with your youth in order for them to better support students. Other school records, as well anything the parent or student tells us on the surveys, will be confidential. Only researchers who are part of this study will see anyone's individual survey answers. We will not share any answers with the individual name or personal information for either the parent or student with teachers, school staff, other parents, or the staff of community organizations that work with the student.

Your decision (both parent’s and student’s) to participate in this research is voluntary. Even if the parent gives permission for the youth to participate, the youth can still choose not to participate. The parents don’t have to participate if they don’t want to, and can choose to stop participating at any time without it affecting the parent’s or youth’s relationship with the community organization, school, United Way, or Portland State University. Parents and students do not have to take part in this research in order to be part of the programs offered by your community organization.

Parents and youth will not receive any special benefits by participating in the surveys, except for helping us learn more about what works and doesn’t work to help improve student success. There is a risk that parents or students may experience feelings of discomfort or loss of privacy when being asked certain questions. Parent or student may skip any question or stop participating at any time without penalty. We will take all possible precautions to avoid any loss of confidentiality by keeping paper records in locked offices and keeping electronic records on secure computer servers and password-protected computers.

If either of you have any questions about this research project or participating in it, contact Ann Curry-Stevens at 503-725-5315. If you have concerns about your rights as a research participant, please contact the PSU Office of Research Integrity at Market Center Building Suite 620, Portland State University, or call 503-725-2227.

PARENT PERMISSION: By signing in the yellow box below, you are saying that you understand the information written above, that you give permission for your youth to participate in this research study, and that you agree to participate in this research study. You also agree to authorize the release and exchange of your youth’s student data including name, ID#, grade level, achievement test scores, course grades and grade point averages, economic status, attendance data, and discipline data between Reynolds School District, Portland State University, United Way of Columbia-Willamette, and research and evaluation staff conducting this study.

Parent Contact Info e-mail: @ _____ phone: _____

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date

Student Name (Printed)

STUDENT PERMISSION: By signing in the yellow box below, you are saying that you understand the information written above and that you agree to participate in this research study.

Student Contact Info e-mail: @ _____ phone: _____

☐ Please check if you, the student, are over 18 years old.

Student Signature

Date