UNITED WAY
Columbia-Willamette

COALITION TO END FAMILY HOMELSSNESS MEMORANDUM OF UNDERSTANDING

AGREEMENT

This Memorandum of Understanding (MOU) establishes the shared commitment of the undersigned organization or individual to participate in the Coalition to End Family Homelessness (Coalition). It provides a high-level framework for collaboration, while the Coalition Charter outlines more detailed guidance for the Coalition's ways of working.

This MOU is not a legally binding agreement or contract, but rather a shared expression of the participating organization or individual's commitment to working together to address family homelessness and housing instability across Oregon. Both the MOU and Charter are intended to evolve as the Coalition's priorities, membership, and statewide efforts develop.

Coalition Charter

The Coalition's purpose, vision, values, goal, strategies, membership structure, and operating structure are described in the Coalition Charter, which has been provided to each participating organization or individual for review.

By signing this MOU, the organization or individual acknowledges that the Charter has been reviewed and is in support of the Coalition's shared vision, mission, and values. The organization or individual agrees to participate in the Coalition in a manner consistent with the principles and commitments outlined in the Charter.

Coalition participation

By joining the Coalition, members agree to:

- participate in Coalition convenings and activities.
- engage respectfully and collaboratively with fellow Coalition members.
- complete the ALICE training module and adhere to the United for ALICE terms of use.

- use the agreed upon common outcomes to measure success.
- contribute expertise, perspectives, resources, and/or opportunities that advance the Coalition's efforts.

Member contributions

Participation in the Coalition does not require a financial contribution or obligate an organization or individual to undertake activities beyond those specifically agreed upon by that organization or individual.

Members are encouraged to contribute resources, expertise, relationships, data, communications, and other forms of support that can advance the Coalition's efforts and is consistent with each member's capacity and role.

Withdrawal

Members may withdraw from the Coalition at any time by providing written notice to the Coalition Steering Committee.

Use of organization name and logo (if applicable)

By signing this MOU, the participating organization authorizes United Way of the Columbia-Willamette to use the organization's name and logo in Coalition-related materials, including:

- Coalition membership lists
- presentations and reports
- websites and communications
- public-facing materials acknowledging Coalition participation

Any use of the organization's name or logo will be limited to purposes related to Coalition representation and activities.

Nature of agreement

This MOU is intended to describe shared commitments and expectations for participation. It does not create a legal partnership, joint venture, or agency relationship among participating

organizations or individuals. Nothing in this MOU creates a financial obligation for any member unless separately agreed to in writing.

Term & review

This MOU will take effect immediately and will remain in effect for a term of 12 months, unless otherwise agreed upon by the Coalition.

The Coalition will review this MOU annually to assess progress and identify any changes needed to support the Coalition's goals.

At the conclusion of each term, Coalition members will determine whether to renew the MOU for an additional term.

Signatures

By signing below, the undersigned representative confirms that they are authorized to represent the organization and that the organization supports the purpose and shared commitments of the Coalition as described in this MOU and the Coalition Charter.

United Way of the Columbia-Willamette

Kelly O'Lague, President & CEO

Signature:

_____

Typed signature

Date: _____

Participating Organization or Individual

Name: _____

Title: _____

Signature:

_____

Typed signature

Date: _____

Primary point of contact

Each participating organization will designate a primary point of contact to serve as its main liaison with the Coalition to End Family Homelessness. This individual will receive Coalition communications, meeting invitations, and updates and help coordinate their organization's participation in Coalition activities. Organizations may update their designated contact as needed.

Primary point of contact name: _____

Title: _____

Email: _____

Phone (optional): _____